

# **AMLI 2007 BUSINESS MEETING MINUTES**

**August 10, 2007**  
**Westin, Chicago, Illinois**

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The meeting was called to order at 3:30 pm by Barbara Detrick, AMLI President.

## **Previous minutes:**

The minutes from the 2006 Business meeting were reviewed and accepted.

## **President's Welcome (Barbara Detrick)**

Barbara Detrick welcomed the AMLI members to the 2007 annual meeting and thanked everyone involved in the various phases of the meeting. She acknowledged the outstanding support of the Council, the Scientific Affairs Committee, all the AMLI Committees as well as our corporate sponsors and exhibitors. She emphasized that teamwork was invaluable to the success of the AMLI.

## **President's Progress Report**

Due to the dedication and hard work of many AMLI colleagues (identified above), significant new developments to strengthen the AMLI going forward were realized.

Barbara identified AMLI Society Development Strategies that were initiated in her first term and were continued through the second term. The major goals accomplished include:

1. Promote awareness of AMLI by enhancing membership and meeting attendance
2. Recruit new colleagues into AMLI
3. Enhance exhibitor participation at the annual meeting
4. Revitalize and maximize the strength of the committees and establish two new committees, PR Committee and the Exhibitor Committee
5. A new award, "**AMLI Distinguished Service Award**," was established to acknowledge an outstanding immunologist who has contributed significantly to the AMLI society and to the field of Clinical Laboratory Immunology. The award is supported by BioRad and ELISA/ ACT. The first recipient was James Folds (2006) and the second recipient was Maurice O'Gorman (2007).

## **Secretary Report (Cheryl Aslakson):**

Cheryl announced the AMLI 2007 election results. The following members were elected:

- President Elect: John Schmitz, Ph.D.
- Councilor: Susan Orton, Ph.D.
- Councilor- Medical Technologist: Diane Dubois, M.T.

A motion to accept the Secretary's report was seconded and approved.

### **Treasurer's Report (Susan Cople):**

The Treasurer's report was submitted. The audit by the James Elliott, CPA, PA was performed. No problems were identified and that AMLI is solvent.

The 2006 budget was reviewed and it was identified that the Revenue was \$104,074 and Expenses were \$102,965. The budget is in the black for 2006 and the checking account balance is \$30,000

The 2007 budget identified that the Revenue was \$152,929 and Expenses were \$113,330. The income over expenses was \$39,599.

A motion to accept the Treasurer's 2007 budget report was moved, seconded and passed unanimously.

### **Scientific Affairs Committee (Chair: Barbara Detrick; Members: John Schmitz, Maurice O'Gorman, Susan Leffell, Harry Prince, Irene Check, Antony Bakke)**

Barbara announced that the Scientific Affairs Committee did an outstanding job in planning the 2007 scientific program. She also thanked the chairs for the superb job they did monitoring their session.

### **Reports**

#### **Education Committee (Chair: Millie Fleetwood)**

Millie noted that the accreditation documents were submitted and the reverse site visit was held on August 2, 2007. The site visit went well. There were no questions from the accreditation committee. We anticipate that we will be approved for a 4-year period however, we also requested a 6-year renewal. We will be notified in November 2007. Millie announced that there are several changes from AACCC about commercial support and disclosure statements. Two major items included:

- Company affiliation disclosure
- Trademarks and logos are not allowed on PowerPoint slides.

In light of our goal to update committees, Barbara initiated discussion at the Council meeting to re-structure the Education Committee and divide it into arms, Accreditation and Education.

On behalf of the AMLI, Barbara thanked Millie for her dedication and the remarkable job she did in preparing the accreditation application. She also acknowledged Maggie Fogel's valuable support and thanked her for her time and input.

#### **Membership Committee (Chair: Cheryl Aslakson)**

Cheryl announced that four new members were accepted into AMLI society:

Trivandrum Dasu, Laura Ford, Eugene Jamor and Sergei Syrbu.

In addition, two members were moved to Emeritus Status:

Robert Nakamura and Carl Abramson.

A motion to accept the four new members and move two current members to Emeritus Status was moved, seconded and unanimously passed.

**Exhibitor Committee (Chair: Gerald Miller; Members: Maurice O’Gorman, Ron Harbeck, Barbara Detrick)**

Gerry Miller announced that again this year, we have continued to increase our exhibitor participation. In fact, we have 6 new exhibitors joining us.

Gerry also noted that everyone benefits from exhibitor participation at the meeting.

He mentioned that once again this year we filled three Luncheon spots and we would like to continue this tradition next year. Gerry solicited names for additional exhibitors for our meeting in Seattle.

**Public Relations Committee (Chair: Maria Teresa Lee; Members: Lindsay Keith, Angela Mexas, Angela Panoskaltis-Mortari)**

Terry Lee identified that the goals of the PR Committee are to promote awareness of the annual meeting and increase number of scientific abstracts submitted. Both goals appear to have been met. Attendance appears to be the as good as last year (nearly 200 in attendance) and thirty-five abstracts were submitted for the 2007 meeting. One new approach taken this year by the committee was to promote the AMLI meeting to residency programs and graduate programs.

**Finance Committee (Chair: Susan Copple; Members: Tom Britton, Steve Callister, Ron Harbeck and Barbara Detrick)**

The Finance Committee was very active this year. Some of the items reviewed by the members included:

- Exhibitor fees were reviewed and it was agreed that the fees would be increased incrementally this year. Exhibitor fees will be reviewed again in 2008.
- Membership fees were discussed. It was decided that they should remain at their current rates.
- The additional \$10.00 fee for international members was eliminated.
- The travel expense policy was reviewed and clarified.
- Three travel scholarships will be awarded this year.
- A credit card will be secured for Maggie Fogel.

**Standards Committee (Co-Chairs: Cheryl Aslakson and Linda Cook)**

Linda informed the membership that after additional testing is completed on the Celiac Panel, the panel will be ready to market. The committee will meet on Friday and Saturday morning at 7:30 am.

The Standards Committee will work with ACS to develop new reference materials.

The committee met this Friday and again Saturday morning at 7:30 am.

**Website Committee (Chair: Jeffrey Rossio)**

Jeffrey reported that the website keeps track of the number of hits it receives. The website averages 700-1000 hits a day.

Changes to the website are planned. In the members only section we will post:

- Council and Business meeting minutes.

-Abstracts: We may need to revise the abstract form to obtain permission from the authors. Legal council may be sought before the final decision is made on the abstracts posting on the web.

Utilizing the website to generate revenue for AMLI was discussed.

Plans to modify and update the AMLI website were discussed at the Council meeting. It is essential that the AMLI society continue to promote itself and the website is a critical tool. Barbara would like to explore ways to accomplish this and report to the membership next year.

Jeff solicited materials for posting on the website.

### **Old Business**

#### **Guest Society Activities (Barbara Detrick)**

##### **AAI**

The AAI-AMLI joint session this year was the same week as annual ASM meeting. Therefore, we were unable to attend the AAI meeting this year. Nevertheless, we will plan to participate in 2008 meeting in San Diego.

##### **FOCIS**

As the AMLI representative, Barbara attended the FOCIS Steering Committee meeting and 2006 FOCIS meeting. She identified that the FOCIS society is most receptive to AMLI's participation and continued presence. The AMLI is the only society that represents medical laboratory immunology and this is an important component of clinical immunology. She will keep us updated on the FOCIS activities.

### **New Business**

#### **ABMLI certification (Ron Harbeck)**

Ron presented a short overview promoting the benefits of ABMLI certification. The new exam format for 2007 was discussed. Within the next year, there are plans to introduce a web-based exam.

Ron mentioned that Barbara asked the Council if the AMLI would assist in promoting awareness and recognition of ABMLI certification. Support in the following areas was requested:

- Post the ABMLI exam information on the AMLI website
- Present at 2007 AMLI Business meeting -a short overview to foster recognition and stress advantages of ABMLI certification to AMLI members
- Continue ASM table at the 2007 AMLI meeting
- Add ABMLI flyers to the bags distributed at 2007 AMLI meeting

The AMLI Council agreed to support these approaches on a permanent basis.

#### **New Society Journal (Maurice O'Gorman)**

Mo identified that on July 10 a Task Force Committee conference call was held. Those

who participated included; Kenneth Beaman, Ron Harbeck, Maurice O’Gorman and Barbara Detrick. The purpose of the Task Force Committee was to evaluate Elsevier’s offer to the AMLI society that they adopt the Journal of Immunological Methods (JIM) as their official journal. Pros and cons were discussed at the Council meeting. A motion was made, seconded and approved to accept the offer from Journal Immunological Methods.

Acknowledgements

Barbara invited the membership to join her in acknowledging the dedication and outstanding efforts of the following:

Officers and Councilors stepping down from AMLI posts include:

Cheryl Aslakson, Secretary

Kevin Maher, Councilor

Monica Talor, Councilor- Medical Technologist

Jeff Rossio, our audiovisual and website coordinator, was also acknowledged for his continued and valuable support at our annual meetings and on the Website Committee.

Maggie Fogel, the AMLI Administrator, was thanked for her superb and absolutely invaluable support in making sure the AMLI meeting was a success.

**FUTURE AMLI meetings:**

2009-Seattle

2010- to be determined

The business meeting was adjourned at 4:20 pm by Barbara Detrick.

Respectively submitted:

Cheryl Aslakson, Ph.D., D(ABMLI)

Secretary, AMLI

October 8, 2007